How to Process ARUP Miscellaneous Testing

1. Lab personnel investigates test
   a. Is there an orderable?
      i. Yes
         1. Order using correct mnemonic
      ii. No
         1. Is testing available in the ARUP Test catalog
            a. Yes
               i. Order **ARUP MISC** test code in Cerner
            b. No
               i. Research test, reference cascade of referral laboratories to send testing to
         2. These situations **DO NOT** qualify for use of the **ARUP MISC** test code
            a. Any testing w/ potential for reflex
               i. Reflex testing-the initial test completes the MISC interface test so there is no place for the reflex to post back
            b. Allergen testing
               i. not recommended since multiple allergens are usually ordered at one time
            c. Microbiology testing
               i. only results post back
            d. Anatomical Pathology/Cytology testing

2. Proper Ordering of ARUP MISC test code in Cerner

   a. Order ARUP MISC mnemonic in Cerner
      Note: Only one ARUP test can be listed per ARUP MISC order

   b. Choose an acceptable specimen type from the list (as shown)

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Note: If more than one ARUP MISC test must be ordered on the same patient, change collection time 1 minute apart for each ARUP MISC test ordered. Do not log in multiple ARUP MISC tests for same time/date of collection (must be 1 minute apart).

c. Enter in ARUP test name

> * ARUP Test Name:
>
> [   ]
>
> * ARUP Test Name:
>
> [<14 Characters]

Note: ARUP does not allow more than 14 characters for test name – this includes "spaces"

d. Enter the exact test code as listed in ARUP catalog (use any preceding zeros)

> * ARUP Order Code:
>
> [0020503]

e. In label comment add specimen minimum amount, type, and transport temperature
   i. Example: SST Serum 1 mL – FRZ
f. If the specimen is a body fluid of any type MUST include the source of specimen in the ARUP Additional Info area

> Additional Information ARUP:
>
> [Peritoneal]

g. Add testing information to Order Note on all ARUP MISC orders using ESOTCOM (F9) to explode fields
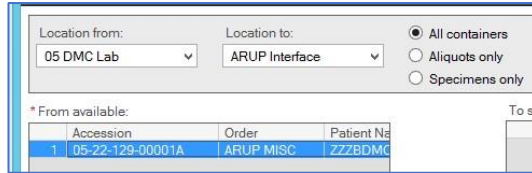
> **Edit Comment**
>
> Comment type:
> Order Note
>
> Comment:
> Enter all applicable fields:
> Test Name: ▮
> Reference Lab: _
> Test Code: _
> Shipping Temp: _
> Specimen Type: _
> TAT: _
> CPT Code: _
> Cost: _
> Additional Comments: _
> FDA Approved Test: YES_ NO_ LDT_
> Medical Director/Pathologist: approved by _
> Billing Completed by_ Date_ Time_

> **Comment**
>
> Order Comment | **Order Note**
>
> Enter all applicable fields:
> Test Name: _ Glucose, Body Fluid
> Reference Lab: _ ARUP
> Test Code: _0020503
> Shipping Temp: _ REF
> Specimen Type: _ Peritoneal Fluid
> TAT: _ within 24 of receipt at ARUP
> CPT Code: 82945
> Cost: _$7.35
> Additional Comments: _220794
> FDA Approved Test: YES_ NO_ LDT_ X
> Medical Director/Pathologist: approved by _
> Billing Completed by_ Date_ Time_

3. Proper processing of sample on ARUP MISC test code after collection

   a. Log specimen into xxCentral Processing

   b. Prepare sample for testing

      i. Ex. Centrifuge, aliquot, whole blood, etc.

   c. Process specimen for transfer to ARUP Interface
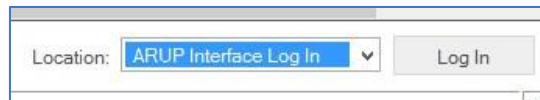

   d. Properly apply Worklist ID on accession

   e. All samples will be on the ARUP REF bench for worklist

   f. Log all accession(s) into the ARUP Interface Log In

   g. Verify Accession is "In Lab" in ORV

   h. Package and send samples to ARUP using correct temperature as required by test

   Storage/Transport Temperature: Refrigerated.

4. Results and billing

   a. Manual billing process performed for each test

      i. Refer to LSA Billing team with questions

   b. ARUP will result as "See Report" and testing will move to "In Process" status in ORV

   c. Testing accession will remain "In Process" on xxSO Pending log until test code and test name are verified by on-site lab staff

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     d.   In A.R.E. (Accession Result Entry) verify the test name and test code, if accurate select verify button

     e.   Test will complete in O.R.V. (Order Result Viewer) and post to patients EMR (Electronic Medical Record)