

# *Tissue Examination*

## Specimen Requests and Identification:

Requests for tissue examination are made in writing or by computer requisition. All orders must contain the following information:

1. Patient's name
2. Patient's date of birth
3. Physician's name
4. Source/type of specimen
5. Clinical/pre-Op diagnosis/brief history
6. Any special handling required
7. Date specimen was collected

Refer to Policy 0046 for properly labeling specimens. At the time of pickup, each specimen is checked against request form to guard against any possible error. Specimens submitted for routine tissue examination should be covered by formalin at least 10 times the volume of specimen.

## Criteria for Rejection of Specimens:

- A. All specimens should be properly labeled according to Policy 0046.
- B. All specimen orders should contain all information listed above.
- C. All specimens improperly prepared (having no fixative or refrigeration) or specimens which have been fixed when fixation is not desirable, as with frozen sections or estrogen receptors, will not be accepted without the pathologist's authorization.

**ANY SPECIMENS NOT MEETING THE ABOVE CRITERIA WILL NOT BE ACCEPTED FOR PROCESSING UNTIL PROPER VERIFICATION CAN BE OBTAINED AND APPROPRIATELY DOCUMENTED.**