## Specimen Packaging and Courier Services

## **Services**

- Specimen Pick Up and Report Delivery:
   The North Mississippi Medical Center (NMMC)
   Laboratory will provide reports and delivery daily
   Monday through Friday. Saturday and Sunday pickups may be arranged, if required. Routine test results (general chemistry, hematology, and immunology) are reported, in most cases, within 24 hours of the time the specimen is received.
- Phlebotomy Services:
   Assistance with difficult collections of specimens may be arranged by a phone call to our laboratory.
- Supplies:
   The NMMC Laboratory will provide, at no additional charge, all supplies and equipment necessary for the collection, preparation, and preservation of all specimens to be submitted to the laboratory for testing.
- Consultation:
   The NMMC Laboratory Staff are available to consult with client staff by phone 24 hours a day/7 days a week regarding laboratory procedures or test results.

   Consultation services regarding CLIA and OSHA compliance are available at a nominal fee.

The NMMC Laboratory will supply a fax machine for result reporting if the client reporting volume justifies this need.

## Fees/Test Information/Billing

A client fee schedule along with specimen requirements and CPT codes will be provided to the client facility. The fees for direct patient, Medicare, and Medicaid billing or other third party billing for specific tests are available upon request. The NMMC Laboratory will submit an itemized statement of services rendered to the client on or about the 15th of each month.

## Requisitions

A 3-part request form is provided and may be custom-designed to meet individual client needs. If insurance of any type is to be billed, the patient demographic and insurance information must be provided on the requisition along with diagnosis and the patient's signature. Indicate the test to be performed and any necessary comments. All specimens must be properly labeled. Refer to "Proper Labeling of Laboratory Specimens" policy, refer to table of contents for appropriate section. If the client is an EPIC user, the requisition forms are automated and may

be completed electronically, printed and submitted with the specimen. Clinics that utilize EPIC enter orders into EPIC. Barcodes are generated and applied to the specimens.