

How to Process FLEXI Testing to QNI

1. Lab personnel investigate test
2. Is there an orderable – Yes
 - i. Order using correct mnemonic
3. Is there an orderable - No
 - i. Is Testing available at QNI Test catalog – Yes
<http://www.questdiagnostics.com/testcenter>
 1. Order QNI FLEXI mnemonic in Cerner as Time Study
 - a. If more than one QNI FLEXI test has to be ordered on the same patient change collection time by 1 minute for each Flexi test ordered.
 - b. **Do not log in all QNI FLEXI for same time/date of collection**
 - c. Only one QNI test can be listed on each FLEXI sent for testing
 2. Add testing information to Order Note on order using ESOTCOM (F9) to explode fields

Enter all applicable fields:

Test Name: _
Reference Lab: _
Test Code: _
Shipping Temp: _
Specimen Type: _
TAT: _
CPT Code: _
Cost: _
Additional Comments: _
FDA Approved Test: YES_ NO_ LDT_
Medical Director/Pathologist: approved by _
Billing Completed by_ Date_ Time_

- a.
 - b. In label comment add specimen minimum amount, type and transport temperature.
 - i. Example: SST Serum 0.5 mL- FRZ
 - c. If the specimen is a body fluid of any type you will need to put the source of specimen in the **QNI Additional Info** area
QNI Additional Info:
 - i. Helpful hint copy and paste all the above information from Quest catalogue.
 - d. Test code must be QNI Test code with letters (if present)
 - i. Ex. 2126N – correct
 - ii. Ex. 2126n or 2126 - incorrect
 - e. Additional Comments on order note must include your Lawson with prefix
3. Process specimen for transfer to QNI I/F at correct temperature
 - a. All Samples will be on the QNI REF bench for worklist
 4. Log all specimen into the QNI I/F Process.

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5. Manual billing process performed for each test by the system billing team.
6. QNI will result as "See Report" and testing will complete
 - a. Verify in A.R.E. the test name and number once the results are in Pt. EMR
 - b. Testing will remain on Pending until the Test code/name are verified as "Complete"
7. Testing which do not qualify for QNI FLEXI
 - a. Allergen testing
 - b. Any test with potential for reflex or confirmation
 - c. Drug monitoring tests
 - d. Any test not tested within the QNI family of labs
 - e. Pathology tests
 - f. Any test code with more than 1 AOE